Guidelines for Class Notes

The following are guidelines for all classroom notes for ECS 1200. Please pay careful attention to the way in which notes should be submitted as well as style requirements.

1. **Note-taking material in class is up to the student. However, rewritten, re-organized notes should either be submitted either (a) typed on good-quality white paper using Microsoft Word™ or a similar word processor, or (b) <u>printed</u> (<u>not</u> written long-hand) on standard engineering paper (example following).**
2. **Please use <u>only one side of paper</u>.**
3. **If printed by hand, please use <u>only</u> black or dark blue ink.**
4. **As two or more sets of lecture notes are submitted at a time, please start each new lecture on a <u>new page</u>.**
5. **Your <u>entire set of notes</u> (regardless of number of lectures) should be submitted as <u>one stapled set</u>. Note: <u>No staple, no grade</u>.**
6. **DO NOT submit with a cover or in a folder, as it makes the notes too bulky for me to carry in a briefcase. Simply staple notes together and submit. Each page of your notes should have your name, ECS 1200 section number, date, and page number.**
7. **The first page of each set of notes should have the lecture title listed.**
8. **Neatness counts! If your notes look like you just graduated from kindergarten, you grade will reflect that look.**
9. **Use spell check if typed!**
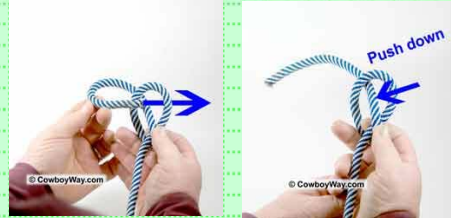10. **Print large enough to be read! Or if typing, use <u>at least</u> a size 12 font.**

Lecture #17: How to Lasso a Giraffe
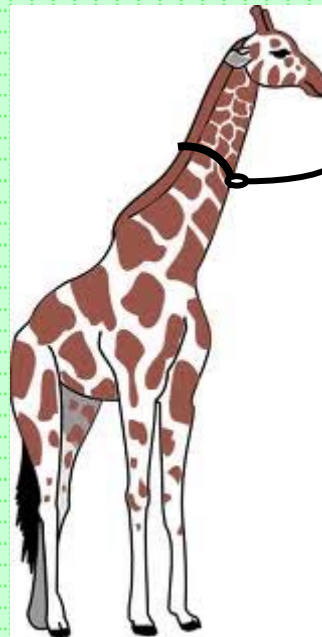
(Body of notes)

To Lasso a giraffe, one needs a rope.

Typical lasso tie:

To Lasso a giraffe, one also needs a giraffe.

Lassoed giraffe.

Lasso technique shown on next page.